

# ALYSSA BRADLEY, CPL

Acquisitions Landman

Midland, Texas

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## Career Profile

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Third Generation Energy Individual with Background in the Oil and Gas Industry focusing on explorations and acquisitions. Experience with contract negotiations, prospect scouting, title searches and Mineral owner relations.

Audits & Compliance    Investigation & Due Diligence    Project Management  
Document Specialist    Negotiation    Problem Resolution

## Selected Accomplishments

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- Spearheaded and developed training Initiative is to Improve employees project time management and bottom- line performances results.
- Worked alongside of President in obtaining an eighteen mineral deed closing with Geographic areas across Oklahoma and Texas.
- Invited to represent Women in Energy as a Permian Basin Guest Speaker for Oilfield Connections International.

## Career History

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**Hunnicut Land Services, LLC / Midland, TX**

**2019 - Present**

### Acquisitions- Landman & Technician

Negotiated with private Landowners regarding acquiring their subsurface mineral rights for the purposes of Oil and Gas exploration such as drilling or production rights. Communicated and worked alongside of In-House Management, and Legal to assist in due diligence, title status for specific mineral, royalty, and or surface owners in defined geographic areas.

- Draft all Legal documents such as Purchase and Sale Agreements, Deeds, Leases and Conveyances.
- Title Research for Mineral Ownership in the Permian Basin.
- Track and Maintain Client database, documenting all communications and records with prospective landowners.

## **Sloan Energy Services, LLC / Odessa, TX**

**2018-2019**

### Human Resources - Manager

Supported Staff with HR- related Issues, including compensation, benefits and any problem resolution. Coordinated all new hire activities related to the on boarding and termination process.

- Maintained and updated records and employee files in accordance with compliance laws as well as DOT policies.
- Communicated policies and procedures to both field operations and In- house employees.
- Worked alongside of owners to achieve an outstanding reputation and score with The Better Business Bureau.
- Voluntarily organized outside events such as team building dinners, annual events, etc.

## Education

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Course work in Business/ HR Management, University of Houston, Houston, TX  
Concentration on Human Resources. (PHRi training), Odessa College, Odessa, TX

Diploma- Cy Fair High School

## Certifications & Training

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SHRM- Professional in Human Resources- International

CPL – Certified Professional Landman

## Affiliations

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Women In Energy | Permian Basin Chapter, YPE (Young Professionals in Energy),  
Oilfield Helping Hands, Oilfield Connections International, Land Skills Network,  
AAPL