**David Gutierrez**

432-853-0419 ● Midland, Texas ● dggutierrez1999@gmail.com

**EDUCATION**

**University of Texas at the Permian Basin|** Odessa, Texas May 2023

Bachelor of Business Administration, Energy Land Management

**Texas Tech University, Rawls College Of Business**| Lubbock, Texas May 2022

Bachelor of Business Administration, Management

**EXPERIENCE**

**Permian 5 Energy Service** April 2022- July 2022

Floor Hand| Midland, Texas

• Started on the pulling unit 15-16 hour shifts floor learned how to throw pipe and run tongs, set bridge plugs, and place packer for well plugging.

• Rigged up and rigged down pulling unit for well plugging.

• Learned basic operating for cement pumps for well plugging as well as wireline for perforating.

• Followed safety protocols and coordinated with the company representatives.

**Audi of Lubbock** August 2021- April 2022

Sales Assistant| Lubbock, Texas

• Assisted salesmen in the sale of vehicles and customer needs.

• Helped the inventory manager appraise vehicles that are brought for trade-in.

• Shuttle rides for customers, delivery of vehicles, organizing the lot.

**SIG Dansby Insurance** September 2020- May 2021

Administrative Assistant| Lubbock, Texas

• Assisted in the process of looking at Deed of trust to analyze and determine ownership of property

• Prepared mailing documents to send to potential clients containing insurance offers.

• Helped owners answer phone calls with potential clients and organized appointments based on needs.

• Carried out several administrative duties such as organizing client list on excel, word and scheduling zoom and Microsoft teams meetings.

**INVOLVEMENT**

Student Member| American Association of Petroleum Landmen (AAPL) August 2022- Present

Sigma Alpha Epsilon| Texas Tech University August 2018- Present

• Served on executive board as Warden from 2018-2019 responsibilities included maintaining chapter safety at events and meetings.

• Served as New Member Educator, instructing new members on history and knowledge of the fraternity and brotherhood.

• Member of the board of alumni’s and alumni connection network.

**SKILLS**

**TECHNICAL:** Microsoft Word, Microsoft Excel, iOS.

**LANGUAGES:** Fluent in Spanish