



THE RITZ - CARLTON

CATERING CONTRACT

**The Ritz-Carlton, Denver
1881 Curtis Street
Denver, Colorado 80202
Phone: 303-312-3800
Fax: 303-648-6273**

Wednesday, March 29, 2023

DESCRIPTION OF EVENT

The following represents an agreement (herein also called "contract") between The Ritz-Carlton, Denver, (herein called "Hotel" or "our") and:

ORGANIZATION: **Denver Association of Professional Landmen (DAPL) (DAPL)**

CONTACT: Name: Gil Guethlein
Title: 1st Vice President
Street Address: 910 16th Street, Suite 223
City, State/Postal: Denver, CO 80202
Country: UNITED STATES
Phone Number: 512-589-9441
E-mail Address: gguethlein@kxpresources.com

REWARDS CONTACT NAME: Gil Guethlein

herein called "Client", or "You", "Your" and outlines specific conditions and services provided by Hotel and utilized by Client. Client above personally accepts responsibility for all charges arising from this Contract.

NAME OF EVENT: **DAPL 50th Annual Denver Land Institute**

OFFICIAL EVENT DATE: **Thursday, October 12, 2023**

ANTICIPATED ATTENDANCE: **250**

QUOTE: **M-PHCBUAB**

88 Initials of Client's Authorized Representative
AW Sales Manager

EVENT INFORMATION

Based on the requirements outlined by Client, the Hotel has reserved the function space set forth as follows:

Date	Start Time	End Time	Description	Setup	Exp	Room	Facility Fee
Thursday, Oct. 12, 2023	7:00 AM	8:00 AM	Registration	Registration	2	Ballroom Pre-Function	WAIVED
	7:00 AM	8:00 AM	Continental Breakfast	Classroom	250	Ritz-Carlton Ballroom	
	8:00 AM	4:30 PM	Meeting	Classroom	250	Ritz-Carlton Ballroom	
	11:30PM	12:30 PM	Lunch Buffet	Classroom	250	Ritz-Carlton Ballroom	
	2:30 PM	3:30 PM	Afternoon Break	Classroom	250	Ritz-Carlton Ballroom	

MINIMUM BANQUET FOOD AND BEVERAGE REVENUE REQUIREMENT

Denver Association of Professional Landmen (DAPL) agrees to a minimum banquet food and beverage revenue of **\$28,000.00**, exclusive of tax and service charge (the “Minimum Banquet Food and Beverage Revenue”). If the actual banquet food and beverage revenue is less than the Minimum Banquet Food and Beverage Revenue, the difference will be posted to the Master Account. Hotel will confirm the food and beverage prices four weeks prior to **Denver Association of Professional Landmen (DAPL)**’s arrival date.

SPECIAL CONCESSIONS

In consideration of the food and beverage commitment of **\$28,000.00**, Hotel will provide Client the following special concessions:

CONCESSIONS	ESTIMATED VALUE
1. Discounted Food & Beverage Minimum: \$28,000.00	\$32,000.00
2. WAIVED Facility Rental Fee	\$2,000.00
3. Discounted Event Valet Rate: \$20.00/Car	\$30.00/Car
4. Double Marriott Bonvoy Points	

COURTESY ROOM RATE

The Hotel agrees that it will provide **Denver Association of Professional Landmen (DAPL)** up to **(10)** room nights for **Wednesday, 10/11/23** and up to **(10)** room nights for **Thursday, 10/12/23**, until the cut-off date of **Monday, 9/11/23** at a rate of **\$319.00** per night based on availability.

Hotel’s room rates are subject to applicable state and local taxes (currently 15.75%) in effect at the time of check-out.

Room reservations may be made by individual attendees directly with Ritz-Carlton Reservations at 1-800-542-8680 and referencing the **DAPL 50th Annual Denver Land Institute**. Reservations must be made on or by the cut-off date of **Monday, 9/11/23**. After the cut-off date, the hotel will review the reservation pick-up for the event, release the unreserved rooms for general sale, and determine whether or not it can accept reservations on a space and rate available basis at the **Denver Association of Professional Landmen (DAPL)** Events group rate after this date.

CATERING REQUIREMENTS

All reservations for private banquet services are made upon and subject to the rules and regulations of The Ritz-Carlton, Denver and the following catering requirements:

1. The menu and all other details of Your Event(s) are to be finalized a minimum of **4** weeks prior to the date of Your Event(s).
2. State Sales Tax (currently 8.0%) and a 27 percent (%) service charge will be added to all food, beverage, and facility fee charges. Sales Tax and Service Charge are subject to change.
 - a.) All prices are subject to Service Charges. Food and Beverage and Room Rental are subject to a 13.8% Staff Service Charge and a 13.2% House Service Charge. The Staff Service Charge is distributed to service personnel; the House Service Charge related to Food and Beverage and Room Rental is retained by the Hotel. Audio Visual (AV) is subject to a 27% House Service Charge, which is retained entirely by Hotel and/or AV provider. All prices are subject to applicable taxes (currently 8%).
 - b.) The Staff and House Service Charges and taxes ("Fees") may increase or change between the time of this Agreement and the time of the event as a result of changing market prices, costs, taxes or other objective factors as determined by the Hotel. The Hotel will endeavor to provide not less than 45 days' notice of such changes, which notice may be by email. You agree to pay the Fees in existence at the time of the event.
3. The Hotel requires the final guaranteed number of attendees be communicated by Client to the catering office no later than 12:00 p.m., three (3) business days prior to the date of Your Event. If the guaranteed number is not provided, the billing will be for the greater of the following: (i) The number of persons for which the Event was originally booked, or (ii) The number of persons in attendance. The Hotel will prepare for five percent (**5%**) above the guaranteed number of attendees, if requested by Client in advance.
4. An established duration of time for Your Event is noted. If Your Event exceeds the time noted above, a **\$250.00** per hour charge will apply pending confirmation of space availability from your Meetings & Special Events Manager and/or your Banquet Captain. In addition, all alcohol sales will conclude at **1:30 a.m.** in accordance with licensing.
5. All displays, exhibits and decorations must conform to, and comply with the rules and regulations of the Hotel, the Building Codes, and Fire Ordinances, and should be free standing without attachment to walls, ceilings or floors.
6. All displays, exhibits, decorations, equipment, and musicians must be delivered/enter through the Hotel's receiving entrance and/or Security Office. Delivery and arrival time must be coordinated with the Hotel in advance. All outside vendors contracted by the Client must review and sign the Hotel's established vendor guidelines, and provide a Certificate of Insurance prior to the Event date.
7. No outside food or beverages of any kind may be brought into the Hotel by Client or attendees.
8. For all outdoor events, the final weather call will be made **6** hours prior to the event start time. If the likelihood of rain is **30%** or greater, the Hotel will move an outdoor event indoors.
9. The Hotel's standard event valet parking (non overnight) fee is **\$30.00** per car, unless otherwise stated in the Special Concessions section of this contract. The parking fee will be charged to the final invoice. If individuals are to pay their own parking charges, Hotel is to be notified in writing a minimum of 2 weeks prior to your event.
10. This Contract is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, and the like. Hotel and the Client agree to cooperate with each other to ensure compliance with such laws.

SS Initials of Client's Authorized Representative
AW Sales Manager

11. Any changes, additions, stipulations, or deletions, including corrective lining out by either Hotel or the Client, will not be considered agreed to or binding on the other unless such modifications have been initialed or otherwise approved in writing by the other.
12. The Client will be solely responsible for obtaining any necessary licenses or permission to perform, broadcast, transmit, or display any copyrighted works (including, without limitation, music, audio, or video recordings, art, etc.) that the Client may use or request to be used at the Hotel.
13. FIVE-STAR AUDIOVISUAL is the preferred on-site provider of Audio/Visual services here at The Ritz-Carlton, Denver. All AV concessions are based on contracting with FIVE-STAR AUDIOVISUAL. Contracting with an outside provider is allowable, but requires 60 days written notice and complete abidance with our Outside Production Guidelines.
14. A \$10.00/person set-up charge will be applied to all plated or buffet meal functions of less than 20 guests.
15. After discussion with **Denver Association of Professional Landmen (DAPL)**, the Hotel will have the right to reassign specific function space provided the revised space adequately accommodates the function.
16. The following are recommended service charges for the year 2023. Should you wish these optional service charges to be handled by the Master Account or billed to the guests' individual folios, please advise your Catering/Meetings & Special Events Manager.

a. Bartender Fee (1 per every 75 guest)	\$200.00 each
b. Chef Attendant – Uniformed Chef	\$175.00 each
c. Coat Check Attendant	\$150.00 each
d. Cashier Attendant	\$100.00 each
e. Guestroom Internet	\$15.95 per room, per 24-hour (Basic) \$18.95 per room, per 24-hour (Premium)

COMPLIANCE WITH EQUAL OPPORTUNITY LAWS

This Contract is subject to all applicable federal, state, and local laws, including health and safety codes, alcoholic beverage control laws, disability laws, and the like. Hotel and **Denver Association of Professional Landmen (DAPL)** agree to cooperate with each other to ensure compliance with such laws.

Hotel (also referred to in this section as contractor) shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement.

This section describes Marriott’s obligations as a U.S. federal contractor. It does not apply to customers that are not part of the U.S. federal government or using funds from the U.S. federal government for this contract.

Marriott shall comply with all applicable laws, statutes, rules, ordinances, codes, orders and regulations of all federal, state, local and other governmental and regulatory authorities and of all insurance bodies applicable to the Hotel premises in performing its obligations under this Agreement. Marriott (referred to as “contractor” in this section) shall comply with Executive Order 11246, as amended, Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans’ Readjustment Assistance Act, as amended, which are administered by the United States Department of Labor (“DOL”), Office of Federal Contract Compliance Programs (“OFCCP”). The equal employment opportunity clauses of the implementing regulations, including but not limited to 41 C.F.R. §§ 60.1-4, 60-300.5(a), and 60-741.5(a), are hereby incorporated by reference, with all relevant rules, regulations and orders pertaining thereto. **This contractor and subcontractor shall abide by the requirements of 41 C.F.R. §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, protected veteran status or disability.**

Marriott also shall comply with Executive Order 13496 and with all relevant rules, regulations and orders pertaining thereto, to the extent applicable. The employee notice clause and all other provisions of 29 C.F.R. Part 471, Appendix A to Subpart A, are hereby incorporated by reference.

To the extent applicable, Marriott shall include the provisions of this section in every subcontract or purchase order so that such provisions shall be binding upon each contractor, subcontractor or vendor performing services or providing materials relating to this Agreement and the services provided pursuant to the terms hereof.

IMPOSSIBILITY

The performance of this Contract is subject to termination without liability upon the occurrence of any circumstance beyond the control of either party – such as acts of God, war, acts of terrorism, government regulations, disaster, strikes (except those involving the employees or agents of the party seeking the protection of this clause), civil disorder, or curtailment of transportation facilities – to the extent that such circumstance makes it illegal or impossible for the Hotel to provide, or for groups in general to use, the Hotel facilities. The ability to terminate this Contract without liability pursuant to this paragraph is conditioned upon delivery of written notice to the other party setting forth the basis for such termination as soon as reasonably practical - but in no event longer than ten (10) days - after learning of such basis.

PRIVACY

Marriott International, Inc. (“Marriott”) is committed to complying with obligations applicable to Marriott under applicable privacy and data protection laws, including to the extent applicable EU data protection laws. Hotel shall comply with the then-current Marriott Group Global Privacy Statement (the “Privacy Statement,” currently available at <http://www.marriott.com/about/privacy.mi>) with respect to any personal data received under this Agreement.

Without limiting the foregoing obligation, Hotel has implemented measures designed to: (1) provide notice to individuals about its collection and use of their personal data, including through the Privacy Statement; (2) use such personal data only for legitimate business purposes; (3) provide means by which individuals may request to review, correct, update, suppress, restrict or delete or port their personal data, consistent with applicable law; (4) require any service providers with whom personal data is shared to protect the confidentiality and security of such data; and (5) use technical and organizational measures to protect personal data within its organization against unauthorized or unlawful access, acquisition, use, disclosure, loss, or alteration.

Denver Association of Professional Landmen (DAPL) will obtain all necessary rights and permissions prior to providing any personal data to Hotel, including all rights and permissions required for Hotel, Hotel affiliates, and service providers to use and transfer the personal data to locations both within and outside the point of collection (including to the United States) in accordance with Hotel’s privacy statement and applicable law. Notwithstanding any other provision, Hotel may use an individual’s own personal data to the extent directed by, consented to or requested by such individual.

RITZ-CARLTON RIGHTS AND EVENT LITERATURE

You expressly recognize and acknowledge that your rights under your contract shall not confer upon you any right in, or the right to use the Hotel’s trademarks, the name “Ritz-Carlton”, or the lion and crown logo associated with such trademarks. Any use of the name “Ritz-Carlton” for location identification purposes shall only be done with the express prior written consent of the Hotel. You further acknowledge that “Ritz-Carlton” is a federally registered trademark of The Ritz-Carlton Hotel Company, L.L.C. Any printed forms or communication tools pertaining to the Hotel or the use of The Ritz-Carlton logo must have prior approval from the Hotel. This approval includes print media (newspapers and magazines), broadcast media (radio, television/cable), electronic media (internet, electronic communications), collateral (printed tickets, newsletters) or any other form of advertising or marketing.

PAYMENT INFORMATION

****100% of revenue is due in advance**** Initial Deposit is a **non-refundable**.

DEPOSIT TYPE	DUE DATE	AMOUNT DUE
INITIAL DEPOSIT	3/29/23	\$14,000.00
ADDITIONAL DEPOSIT	7/29/23	\$14,000.00
FINAL DEPOSIT	10/2/23	Based on Final Menu, Guest Count, Audio Visual, 26% Service Fee and 8% Tax

Hotel requires a credit card authorization form, regardless if payment is made via check. A signed credit authorization form will be required to guarantee payment of any additional charges incurred during the Event. Master account must be settled prior to departure, should there be any outstanding charges incurred during the event that were not covered with previously deposits received.

Your Meetings and Special Events Manager will communicate directly with you no later than 10 days prior to the event, if a Final deposit is due; which is based on your menu selections, final guest count and estimated taxes and gratuities.

CANCELLATION

Client is required to notify the Hotel in writing of any cancellation of the Event. Client acknowledges that if it cancels its planned Event, this action constitutes a breach of Client’s obligation to the Hotel and the Hotel would be harmed. Client therefore agrees to pay the Hotel, within thirty (30) days after any Cancellation, as liquidated damages and not as a penalty, a percentage of the Event’s Estimated Revenue (a percentage of the estimated Food and Beverage Revenue plus a percentage of the estimated Facility Fee Revenue) based on the following schedule:

CANCELLATION FEE SCHEDULE

NUMBER OF DAYS PRIOR TO EVENT WRITTEN NOTICE OF CANCELLATION IS RECEIVED	PERCENTAGE OF FOOD AND BEVERAGE REVENUE	PERCENTAGE OF GUESTROOM REVENUE
Contract Signature – 7/28/23	\$14,000.00 50%	\$6,380.00 50%
7/29/23 – 10/12/23	\$28,000.00 100%	\$12,760.00 100%

If applicable, state and local taxes will be added to the amounts listed above.

MARRIOTT BONVOY EVENTS

Marriott Bonvoy Events provides Points or Miles to eligible Marriott Bonvoy Members who book and hold qualifying meetings and events at Participating Properties.

Approximately ten (10) business days after the conclusion of the Event (provided that the Event is not cancelled and **Denver Association of Professional Landmen (DAPL)** has otherwise complied with the material terms and conditions of this Agreement), the Hotel will award Points or Miles to the Member and relevant account identified below. By inserting the airline frequent flyer account information, the recipient elects to receive Miles instead of Points.

Marriott Bonvoy Events is not available in certain circumstances, including (1) for any government employee or official booking a government event (U.S. government event or non-U.S. government event); (2) for any employee of a state-owned or state-controlled entity (“SOE”) booking an event on behalf of the SOE; or (3) for any other planner or intermediary when booking an event on behalf of a non-U.S. governmental entity or SOE. Hotels in the Asia Pacific region are restricted from awarding Points or Miles to any intermediary booking an event on behalf of any governmental entity or SOE.

88 Initials of Client’s Authorized Representative
AW Sales Manager

GROUP MUST CHECK ONE OPTION BELOW:

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) is eligible to receive Points or Miles.

Member Name Gil Guethlein
Marriott Bonvoy Membership Number 073106070

*If Miles are desired instead of Points, please also provide:

Participating airline name _____
Participating airline frequent flyer account number _____

OR

The Contact (as identified on page 1 of this Agreement or the Authorized Signer of this Agreement) declines or is not eligible to receive Points or Miles and hereby waives the right to receive Points or Miles in connection with the Event.

The individual identified above to receive either Points or Miles may not be changed without such individual's prior written consent. The number of Points or Miles to be awarded shall be determined pursuant to the Marriott Bonvoy Terms and Conditions (the "Terms and Conditions"), as in effect at the time of award. All Marriott Bonvoy Terms and Conditions apply. The Terms and Conditions are available on-line at <https://www.marriott.com/loyalty/terms/default.mi> and may be changed at the sole discretion of Marriott International, Inc. at any time and without notice. Capitalized terms used in this section have the meanings given to them in the Terms and Conditions.

ACCEPTANCE

Please sign and return a copy of the Contract by **Wednesday, March 29, 2023** (along with the requested deposit). Once signed by both parties, this Contract will constitute a binding contract between the parties. The Contract may not be modified, amended or changed except by a written document executed by the all parties to the Contract. By executing below, each party warrants and represents that it is duly authorized and has the requisite approval to bind the entity, which it represents.


At any time prior to the contract due date of **Wednesday, March 29, 2023**, should another organization request your space, you have the right of first refusal for two (2) business days to sign the contract, or the Hotel has the right to change the status of this booking to a second option.

Upon receipt of the signed contract, the Hotel will accept this as your acknowledgement that all details are correct and in order as outlined. The Hotel will return a countersigned copy of the Catering Contract to Client. Signing of this letter will serve as a Contract to all published Ritz-Carlton policies, procedures, and cancellation clauses.

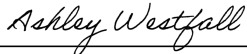
Hotel and the Client have agreed to and have executed this Contract by their authorized representatives as of the dates indicated below.

SIGNATURES

Approved and authorized by **Denver Association of Professional Landmen (DAPL)**

Name (Print): Gil Guethlein
Title (Print): First Vice President
Signature: 
Date: 3/29/2023

Approved and authorized by Hotel

Name (Print): Ashley Westfall
Title (Print): Senior Catering Sales Manager
Signature: 
Date: 3/29/23

GG Initials of Client's Authorized Representative
AW Sales Manager

Hotel Policies and Procedures for All Clients Engaging in Catering Services at The Ritz-Carlton, Denver

SPECIAL CATERING SERVICES - DECORATIONS - SIGNAGE

Our Meetings and Special Events Department can arrange for floral centerpieces, specialty linens, theme props, entertainment and ice sculptures. We partner with several preferred vendors to assist you with creating an event to fit your specific needs. If you wish to enlist the services of a vendor other than our recommendations, please notify your Meetings and Special Events Manager.

Decorations or displays brought into the Hotel must be approved prior to arrival. All decorations and displays must be in compliance with the State Building Code and meet the approval of the Denver Fire Marshall. Items may not be attached to any stationary wall, floor, window or ceiling with nails, tape, staples or any other means in order to prevent damage to the facility, fixtures and furnishings. According to Denver fire regulations, all candles or any devices that emit flame or smoke must be enclosed in glass or non-flammable containers.

No signage of any kind is permitted in the lobby or on the public grounds. Signage is to be used outside meeting rooms only, and must not be larger than 2 feet wide and 3 feet high. Flip charts or blackboards are not permitted in any public area of the Hotel. Any registration needs must be confined to a function room or on the conference level only.

USE OF OUTSIDE VENDORS / SUBCONTRACTORS

If **Denver Association of Professional Landmen (DAPL)** wishes to hire outside vendors to provide any goods or services at Hotel during the Event, Hotel may, in its sole discretion, require that such vendor provide Hotel, in form and amount reasonably satisfactory to Hotel, an indemnification agreement and proof of adequate insurance along with naming the Hotel as Additionally Insured within the Description of Operation section of the Certificates of Liability.

It is understood that the premises will be left in a neat and orderly condition, free of debris or display refuse, no later than the contracted completion date and time. Based on time and labor, a group will incur additional charges for the removal of the group's materials by the Hotel's staff at the close of any event.

EVENT TECHNOLOGY REQUIREMENTS

FIVE-STAR AUDIOVISUAL is the exclusive provider of rigging services for The Ritz-Carlton Denver. To ensure the safety of the hotel guests, staff & facilities, FIVE-STAR AUDIOVISUAL will be responsible for all rigging within The Ritz-Carlton Denver. Rigging encompasses attaching hardware and equipment to ceilings including but not limited to rigging hoists, trussing, lighting, video, audio and scenic equipment or props.

Amplified audio or extensive audio-visual production requirements must be specified in the schedule of conference requirements. Confirmation of this space is subject to approval by any group previously confirmed adjoining conference space.

Your Meetings and Special Events Manager must be notified immediately of any program changes incorporating amplified audio presentations. The Hotel will attempt to schedule these events at a time that will not interfere with groups in adjoining conference space.

If an outside rental or production company is hired, The Ritz-Carlton, Denver policy is that a FIVE-STAR AUDIOVISUAL representative will be hired to oversee the set-up, operation and dismantle of the production in order to protect the equipment and property of The Ritz-Carlton, Denver.

The specific nature of your program/presentation must be given to your Meetings and Special Events Manager 30 days prior to your major arrival date.

Audio visual pricing is subject to 8% sales tax and 26% service charge. Service charge is taxed in the state of Colorado.

LOADING AND UNLOADING OF EQUIPMENT

Equipment must be loaded and unloaded at the loading dock in accordance with the Hotel's rules and local ordinances.

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AW Sales Manager

MERCHANDISE OR ARTICLES / SECURITY

The Hotel shall not be responsible for damage or loss of any merchandise or articles brought into the Hotel or for any items left unattended. With advance notice, your Meetings and Special Events Manager can assist you in arranging for security officers.

PARKING

The Ritz-Carlton, Denver provides valet parking for all vehicles. Self-parking is not available. There is a parking charge of \$59.00 for each vehicle parked overnight and \$30.00 for each vehicle parked for the day. This charge may be posted to the individual's account or to the Master Account.

ARRIVAL AND DEPARTURE

Check-in time at The Ritz-Carlton, Denver is 4:00 p.m. Check-out time has been established at 12:00 p.m. Any variation to these arrival and departure times must be discussed in advance with your Meetings and Special Events Manager.

PACKAGES

Packages for meetings may be delivered to the Hotel three (3) working days prior to the date of the Event. Any packages or boxes larger than any combination of 500 pounds must be stored at a local warehouse and be delivered to the Hotel at the client's request with prevailing charges for such service. Delivery of larger shipments must be received at warehouse one week prior to the function. The following information must be included on all packages to ensure proper delivery: (i) state conference name; (ii) state "Attention: Receiving Department"; (iii) state client's name; (iv) state Meetings and Special Events Manager's Name; and (v) state date of function. There is a box handling charge of \$5.00 per box per movement with the first five boxes being handled on a complimentary basis. Any boxes weighing over 50 pounds or is oversized will be charged \$4.00 per box / piece. \$50.00 per hour labor fee may apply.

DOOR LOCKS RE-KEYED

Most of the meeting room doors can be re-keyed for privacy at a cost of \$50.00 per lock. Appropriate keys for the new locks are charged a refundable deposit of \$300.00 each. Please let your Meetings and Special Events Manager know at least (7) business days in advance if you wish to have a door lock re-keyed.

BUSINESS CENTER

Our self-service Business Center is available seven days a week, 24-hours a day. The center contains two workstations with Internet capability, a black and white and color printer and fax machine.

ALCOHOLIC BEVERAGES AND SMOKING POLICY

The Colorado State Liquor Commission regulates the sale and service of alcoholic beverages. The Ritz-Carlton, Denver is responsible for the administration of these regulations. It is the Hotel's policy that all alcoholic beverages are provided by the Hotel. Hotel's liquor license requires that beverages only be dispensed by Hotel employees or bartenders. Alcoholic beverage service may be denied to those guests who appear to be intoxicated or are under age. Due to Colorado law, smoking is not permitted in any area of service.

PHOTOGRAPHIC POLICY

Photographers carrying cameras and related equipment will not be permitted in the Hotel without prior written approval from the Hotel's Public Relations office. Shoot Schedules and locations are required, and restricted access is granted. No cameras or equipment will be allowed in the hotel's public areas without prior approval, including the lobby and restaurant areas. Photographic sessions will not obstruct guest traffic or interfere with guest experience in any way.

There will be no photographic use of The Ritz-Carlton Logo; no photography of recognizable landmarks or hotel scenes identifying The Ritz-Carlton, Denver; no photography of hotel artwork; and no usage of hotel interiors as photographic backdrops, including lobby, restaurant, and corridors.

ADDITIONAL SERVICES

Any services that would incur additional costs (e.g. power/electrical charges, chandelier removal, heat, furniture removal, lamps, decor, security, cars on drive way etc.) will be discussed with you by Meetings and Special Events Manager upon your request.



THE RITZ - CARLTON

The Ritz-Carlton, Denver
1881 Curtis Street
Denver, CO 80202

INVOICE

Invoice Date: 3/29/23

Gil Guethlein
Denver Association of Professional Landmen (DAPL)

SALES PERSON
Ashley Westfall

DESCRIPTION	AMOUNT
An advance payment of \$14,000.00 for 50th Annual Denver Land Institute over the date of 10/12/23 is due by 3/29/23 .	\$14,000.00
SUBTOTAL	\$14,000.00
BALANCE DUE	\$14,000.00

Make all checks payable to: The Ritz-Carlton, Denver

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